

## **Minutes of the Faversham Creek Neighbourhood Plan Steering Group Meeting: Thursday, 6 June 2013**

### Present

Nigel Kay, Faversham Town Councillor (FTC) – Chairman  
Mike Cosgrove, Swale Borough Councillor (SBC) – Vice Chairman  
John Coulter, Faversham Town Councillor  
Trevor Payne, Faversham Town Councillor  
Anne Salmon, Faversham Creek Consortium Management Group member  
Andrew Osborne, Faversham Creek Consortium Management Group member  
John Sell, Faversham Town Council Planning Agent  
Tony Fullwood, Independent Planning Consultant

### In attendance

David Simmons, Mayor, Faversham Town Council  
Jackie Westlake, Faversham Town Council Clerk – Secretary

Before the start of the meeting, Cllr Cosgrove (MC) introduced Dave Griffiths, KGAL, who explained that KGAL work included specialist moving structures, incorporating moving bridges. He spoke briefly about the swing bridge and the sluice gates. Refurbishment of the bridge should be given serious consideration on the grounds of reduced cost and less time needed to close the road. He said that a swing bridge would have the advantage over a lifting bridge in that it could be moved without electrical power. Anything requiring remote operations would be more expensive. On the sluice gates they appeared to be at the end of their useful life and would need replacing sooner rather than later.

The Steering Group thanked Mr Griffiths for his thoughts and his offer to stay in touch with the work on the bridge and sluice gates.

### **1. Apologies for absence**

1.1 Received from Cllr Mike Henderson and Natalie Earl.

### **2. Minutes of the meeting of 1 May 2013 and matters arising**

2.1 The minutes were presented to the Town Council on 3 June.

2.2 All matters arising had been dealt with or were substantial items on the agenda, with the exception of the meeting to be arranged with James Freeman and Natalie Earl. The Group agreed that it was important to hold a meeting, rather than try and deal with the issue of the Saved Local Plan policies and their conformity with the NPPF in correspondence.

2.3 Jackie Westlake (JW) agreed to discuss with Natalie Earl (NE) the Code of Conduct notices required for the exhibition. This would also include a reference about no unauthorised filming or photography during the exhibition, on the grounds that all the information would be online, and people should be given the time and opportunity to assimilate the

information without being filmed or questioned about what they were looking at.

#### **ACTION**

- **NE to arrange the meeting, to be held in Swale House**
- **JW to speak to NE re: Code of Conduct**
- **JW to prepare notices re: no unauthorised filming or photography**

### **3. Update on the June exhibition planning**

3.1 The Steering Group thanked the project team for all their hard work on getting the papers and information together within a very tight timeframe. Anne Salmon (AS) updated the Group on the various elements of the exhibition, all of which would be on the website which would go live on Friday evening.

3.2 The site feedback forms would not be about the illustrations per se, but would ask about uses for the site, and any design implications (e.g. height of buildings).

3.3 The Steering Group discussed the site-related questions. It was agreed it would be important to allow people to consider the same issues for each site, irrespective of what questions were on the feedback forms. It would be important to enable people to say what they liked about any proposal as well as what they didn't like.

3.4 Steering Group members agreed to gather at the Alexander Centre by 2pm on Friday, 7 June to assist in putting the exhibition together.

#### **ACTION**

**JW/Tony Fullwood (TF) to agree a form of words for an additional sheet explaining other views would be welcome on all the sites, which could cover uses, height etc.**

### **4. Budget**

4.1 In NE's absence, this item was held over till the next meeting.

### **5. Any Other Business**

5.1 The following were raised under AOB:

- (i) Public correspondence. JW outlined the correspondence she had received on various elements of the Creek, including an FOI request and subsequent request for an internal review.

#### **ACTION**

**JW to deal with the correspondence on behalf of the Steering Group**

- (ii) Feedback from the Annual Town Meeting. JW updated the SG on the discussion at the Annual Town Meeting.

**ACTION**

**JW to prepare a report for the Town Council on how to take forward the request for the Steering Group meetings to be held in public**

- (iii) Youth Forum. JW explained the purpose of the Youth Forum to the SG

**ACTION**

**JW to forward information on the Neighbourhood Plan to the Youth Forum organisers**

**6. Dates of the next meeting**

6.1 The dates of the next meeting were confirmed:

- Thursday, 25 July 2013
- Thursday, 15 August 2013
- Thursday, 12 September, 2013